

The Social committee would like to provide the following notes on the Pizza Party.

### **Flyer**

Email sent with attached flyer by Denny and a reminder email sent closer to date of event.

### **Date:**

Monday, September 25, 2017, 6-8 pm

### **Guests**

Total - 77 (62 Donors, 15 Non-donors-paid \$5 ea)

### **Venue**

- Tanners Brook Golf Course Banquet Room
- Cost - free of charge (Robin knows coordinator and has used this venue for various sports banquets)
- 10 Round tables of 7-8 were set up with white cloth tablecloths by Tanners
- 2 long food tables with white cloth tablecloths set up by Tanners (could use 3 next year)

### **Pizza**

- Savoy's in Hugo - 22 pizzas
- 1 cheese, 2 veggie, 3 Hawaiian, 4 house special, 4 sausage/pep combo, 4 sausage, 4 pep
- Cost - \$350 + \$35 tip

## **Salad**

- Jody made Caesar and Italian salads
- Cost - \$24.28

## **Dessert**

- Key's chocolate house sheet cake (served 100)
- Cost - \$43 (50% discount)

## **Beverages**

- Unlimited pitchers of soda and water were set up by Tanners.
- Cost - \$50 + \$50 tip
- Cash Bar with bartender provided

## **Misc Items**

- Serving utensils (knives, pizza cutters, spatulas, tongs for salad etc.)
- Plates, forks, knives, napkins for both dinner and dessert
- Centerpieces (optional)
- Speaker for Pandora music (optional)

## **Total Cost - \$567**

- Pizza - \$385
- Cake - \$43
- Salad - \$25
- Beverages - \$50 plus \$50 tip
- Paper Products - \$14

## **Meeting**

- Denny provided overview

- Robin thanked Denny, Gary and Judy for their diligent efforts on getting PB to this point in Forest Lake
- Jeff Gibbens read PB poem that he wrote

Great work team on a successful party!